

Board of Directors meeting held in public
Action Log – following meeting held 26 September 2018

Date of Meeting	Item	Minute Ref	Action	Lead	Target Date	Update
Open Actions						
26/07/17	1	017/2017	To receive an update on the outcome of the CHS visit from NHS Digital at a future Board Workshop session	A Hart, Director of IM&T	TBC	Presentation to workshop following feedback to CHSFT Board
26/09/18	2	037/2018	Review Committee Terms of Reference and confirm the requirement for a Committee Annual Report to the Board	D Henderson, Company Secretary	28/11/18	Verbal update at November Board meeting
26/09/18	3	034/2018	To explore aligning the STFT Board/Governor walkrounds with the CHSFT Patient Safety Walkround	M Johnson, Director of Nursing, Midwifery and AHPs	12/12/18	Paper to be submitted to the December meeting of the Governance Committee
26/09/18	4	034/2018	Explore the reasons behind low performance on dementia screening	S Wahid, Medical Director	28/11/19	Dr Wahid has discussed this with the Dementia Lead, Dr Wiseman, who advises that the improvement in dementia

Date of Meeting	Item	Minute Ref	Action	Lead	Target Date	Update
						assessment and onward referral is a secondary consequence to the completion of the Falls Booklet – this has delirium screening embedded. Hence, a pathway change.
Closed Actions						
26/09/18	5	033/2018	Circulate the CQC final report following the inspection to Haven Court	D Henderson, Company Secretary	When available	Circulated 6/11/18
26/09/18	6	032/2018	Mr Mundy and Mr Bremner write jointly to the Health and Well Being Board to express their support to representations being made in relation to alcohol duty	N Mundy, Chairman/ K Bremner, Chief Executive	October 2018	Complete